



St Luke's Church, West Holloway APCM Meeting Minutes

Date/time: 8 May 2022, 12.30-1.30pm

Location: St Luke's Church

Chaired by – Joy Hinson

Minuted by – Tina Cooney

Attendees – 53 present

Apologies

Rev John MacKenzie, Rev Martin Wroe, Meg Wroe, Jacqui Christian, Hilary Mayo, Simon Mayo, Charlie Sheppard

Vestry Meeting

- 1. The meeting was opened with prayer**
- 2. Welcome:** it was noted that it has been a difficult and challenging year
- 3. Apologies** for absence (detailed above)
- 4. Secretary** – Tina Cooney
- 5. Minutes of the Last Meeting** were agreed to be a true and accurate record of the meeting
- 6. Appointment and election of 2 Churchwardens**
There were 2 nominations for Churchwarden: Jacqui Christian and Joy Hinson. As no other nominations were given before the meeting, an election was not required and they were both duly appointed.

Jif was thanked for all his work as churchwarden last year and in past years of service.
- 7. Close of meeting**

APCM Meeting – open to all members welcome, only people on the electoral roll are able to vote.

- 8. Minutes of the last APCM** (16th May 2021) were agreed.
- 9. Election of Officers:** 4 PCC positions vacant
3 for a 3-year term; 1 for a 1-year term (to fill a casual vacancy)

3 PCC members are standing down as their term of office has come to an end:
Dayo Ashaye; Dan Northam-Jones and Jacqui Christian.
Rebecca Adeyeye left the parish last year. (Casual vacancy post to fill).
All are thanked for the work they have done in their years of service.

At the first PCC meeting, there will be a drawing of lots as to who will be full-term (3 years) and who will be 1 year casual vacancy.

6 nominations:

Candidate	Proposer	Secunder
Dayo Ashaye	Tara Willson	Mike Dark
Daniel Northam-Jones	Jean Willson	Joy Hinson
Bernadette Cagnoni	Denise Ward	Sheena Cruse
Ceri Humm	Jacqui Christian	Joy Hinson
Alice Meek	Rachel Blackamore	Rosie Sheldon
Crispin Holland	Liz Curran	Iain Cathcart

As there are more nominations than places, voting by single transferable vote system, with each candidate ranked in order 1-6.

Only people on the electoral roll were allowed to vote. The secretary checked each person on the electoral roll as they handed in their voting slip.

Geof Thompson and Jean Willson volunteered to count the votes: approved by those present. Results will be announced in due course.

Question asked: Why do we need an election, can't we accept everybody nominated?

Answer: There is a fixed number of seats on PCC, relating to the number on the electoral roll and which cannot be exceeded, so an election is needed.

10. Election of Deanery Synod Rep: 1 position vacant (filling a 2-year casual vacancy)

We have one resignation; Catherine Waithaka has stepped down. Catherine was thanked for her service.

No nominations were received and the post remains unfilled.

Question was asked what does the role involve?

The rep attends quarterly meetings with the other reps (Liz Curran and Mike Dark) and Rev John. They also sit on the PCC and have the ability to vote for the general synod.

Q/ Can the role be filled at the end of the meeting, depending on how things pan out with the PCC reps?

We can have up to three Deanery Synod reps and as nobody stood for the role, we can continue with our two reps for the year.

11. Church Warden report

Verbal report from Joy, to confirm the fabric of the building is all in order. Terrier is up-to-date.

12. Electoral roll Report

Our Electoral Roll for 2021 was 156

16 people have joined the roll, so the Electoral Roll for 2022 is 172

The Roll closed 2 weeks before the APCM and has been published on the noticeboard.

The Roll can now be opened again for any new members to be added.

13. Finance Report & Appointment of Independent Examiner

The report was published on the church website.

We had a deficit last year and potentially a substantial deficit this year.

Mike commented that lettings are on budget so far this year. Congregation donations are down and they're not where we'd expect them to be.

Thanks to Mike Dark and Liz Curran, who prepared the report and for the enormous amount of work this was and for making further improvements to our accounts and reporting going forward. Thanks also to Caroline Jackson our independent examiner.

Questions were invited;

Q/ for FaF – what are the different and new costs that have come up to contribute to this deficit?

Lots of information was detailed in the report. A summary; income has gone down, expenditure has gone up. There's more uncertainty going forward and we're budgeting and planning for.

We're expecting more bookings for 2022, and we have reviewed the hire rates.

We expect heating costs to increase.

Mentioned that the whole PCC is a trustee for all finances not just FaF.

St Francis – There are costs associated with renegotiating the lease and we hope to give an update soon.

Agree to appoint our independent examiner.

Liz Curran nominated Caroline Jackson to be reappointed – she helped us present our accounts in a more transparent way.

Agreed.

Accounts were approved by the PCC, received and formally approved at this meeting.

14. Annual Reports

As circulated before the meeting:

- Curate Report
- Fabric & Finance
- Care Group
- Worship Group
- Welcome Group
- Charitable Giving
- Children & Sunday School
- Choir & Music
- Deanery Synod
- Foodbank
- Green Group
- Inclusion Group
- Legacy Report
- Safeguarding
- SoulFood
- St Luke's Garden
- St Mary Magdalene Academy
- Vox Holloway
- Voices Singing Workshop
- Yoga with Vikki
- St Luke's & St Francis Finance Report

Questions:

Can there be more information about the social groups/events Rev Lizzie has helped with and also the Care group remit?

More information on the community events we hold to go onto the website, along with the structure of the four main groups (care, worship, welcome and fabric and finance) their remit, who is in the group, and how often they meet.

The PCC meet fewer times a year and a request was made that the meetings of the 4 subgroups and when they're happening are more transparent.

Explained that everyone on the PCC is within one of the four subgroups. The groups contribute to the work of the church. As it has been one year since the start of these groups, there'll be a review at the first PCC meeting.

Andy spoke briefly about the pastoral group (under care group remit) and the members are Rev John, Andy, Denise, Jean and Stef. They help people on the fringe who might not have other help available.

Judi spoke that she's been supported by the pastoral care group. It has been hard for her to make it into church and she's been enriched and supported by the online services, they mean a lot to her. She gave her heartfelt thanks and love to everybody.

Sarah apologised that she hadn't been in the service to hear the notice about John. It was reported that John was taking a leave of absence with the full support of the churchwardens and lay chair of PCC.

Request made - with Catherine standing down from the worship group and John away at the moment, that there is support for a review of the structure and work of the worship group from the churchwardens.

It was asked if our patron CPAS are financial benefactors – no.

However it was noted that the Cloudesley charity supports us greatly and is very kind to us with grant funding.

A comment that CPAS has good courses and support if we chose to use them in relation to our present difficulties. Joy responded that we are approaching the situation with advice from our archdeacon.

Stef thanked Joy for chairing the meeting so well and seconded by Jean.

Community asked to pray for the Churchwardens; Jacqui and Joy and for John, Sophie and all of us.

David Davis proposed a Thank you to John and Sophie – with acknowledgement for all the hard work John's done. We're not an easy congregation, it's been hard with covid and he's done a fantastic job trying to rebuild. All churches are going through a tough time at the moment.

Thanks were also given to Tina.

Rev Lizzie was thanked by all for being with us for a year, and for all her hard work. Thank you also to Joy, Jacqui and Jif for working hard this past year – and to everyone helping, going forward in good spirits, peacefully and well.

15. Close of meeting

The meeting was closed at 1.25 with a prayer for peace and unity.

Addendum: PCC election results

We are pleased to announce that Bernadette, Ceri, Dan and Dayo were elected to the PCC.
Welcome back Dan and Dayo and welcome aboard Bernadette and Ceri!

Thank you for standing, we are grateful to you.